

FORM – III

PROFORMA APPLICATION FOR WITHDRAWAL FROM GENERAL PROVIDENT FUND.

MINISTRY OF _____

DEPARTMENT _____

APPLICATION FOR WITHDRAWAL FOR

:-

1. Name of Subscriber :-

2. Account Number :-

3. Designation (with department suffix) :-

4. Pay :-

5. Date of joining service and date of supermnation :-

6. Balance at credit of the subscriber
on the date of application for the year :-

7. (i) Closing balance as per statement
for the year :-

(ii) Credit from _____ to _____
Account of monthly subscription :-

(iii) Refund made to the fund after
the closing balance :-

(iv) Withdrawal during the period
from _____ to _____ :-

(v) Net balance to credit on the date of application :-

8. Amount of withdrawal required :-

9. Purpose for which the withdrawal is required :-

10. Whether any withdrawal was taken for the purpose,
Month and Year :-

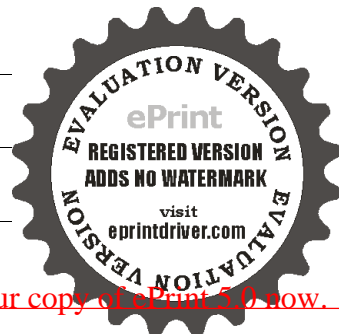
11. Name of the account Officer maintaining the Provident
fund account :-

Signature of applicant

Name _____

Designation _____

Section / Branch _____



ESSENTIAL CERTIFICATE

For withdrawal from D.G. Fund Account No _____
In respect of _____ certified that.

- (1) The particulars furnished by the applicant have been checked and found correct.
- (2) The reasons indicated in the applicant for advance withdrawal from G.P.Fund in genuine.
- (3) The utilization certificate for the an amount applicant will be furnished within 6 (six) months the date of drawal of the amount.
- (4) The applicant has been appointed as _____
with effect from _____

OR

and has completed _____ years of service. He has been posted to this unit with effect from _____ transfer from _____ (name & office)

- (5) The applicant has not drawn any advance/withdrawal of _____
(Name and Unit/DEF) and the utilization certificate has been furnished to PHQ vide this office letter _____ Dtd. _____
- (6) Advance/withdrawal granted to the applicant has been debited to his G.P.F. account (in respect of Grade- IV employees only maintained in this office.
- (7) The required documents/estimates enclosed herewith has been checked and found to be correct and sufficient for grant/withdrawal from his GPF Account applied.
- (8) A sub of _____ has been recovered from pay as regular contribution towards his/her G.P.F Account the rate Rs. _____ Per month after the issue of his /her G.P.F. Annual statement :-
- (9) The applicant has not drawn advance/withdrawal earlier for the purpose of which it is applied.

Signature
D.D.O. P

