

FORM GPF-10-B

FOR NON-GAZETTED OFFICERS
FORM OF APPLICATION FOR FINAL PAYMENT/TRANSFER CORPORATE BODIES/OTHER
GOVERNMENT OF BALANCE IN THE _____

Provident Fund Account

To

The Accountant General.

(Through the Head of Office)

Sir,

I am to retire/have proceeded to leave preparation to retirement for
months/have been discharged/dismissed/have been permanently transferred to
..... have resigned finally from Government service/have
resigned finally from Government service/have resigned service under
..... Government to take up application with
..... and my resignation has been
accepted with effect from Forenoon/afternoon. I joined service
with on forenoon/afternoon.

2. My Provident Fund Account No. is

3. I desire to receive payment through my office through the Treasury/Sub-
Treasury, Particulars of my personal marks of identification, left hand thumb and finger impressions (in
the case of illiterate subscribers) in duplicate, duly attested by a gazetted officer of the Government are
enclosed.

PART – I

(To be filled in when the application for final payment is submitted up to one year
prior to retirement)

4. I request that the amount of Rs. Standing to the credit in my General
Provident Fund account as indicated in the Accounts Statement issued to me for the year
(enclosed) as appearing in my ledger account.



Being maintained by you Treasury/Sub-Treasury/Head Office , may please to arrange to be paid to me as first installment of final payment.

5. The under mentioned life Insurance Police were being finance by me from my Providnt Fund Account.

Policy No.	Name of the Company	Sum assured.
1.
2.
3.

6. After payment of the first installment of my Provident Fund balance, I will apply for the payment of subsequent installments in Part-II of the Form immediately on retirement.

Yours faithfully,

Station

Date

Signature

Name

Address

.....

.....

This applies only when payment is not desired through the Head of Office.

(FOR USE BY HEADS OF OFFICERS)

1. Forwarded to the Accountant General for necessary action.
2. The Provident Fund Account No. of Shri/Smti/Kumari was verified from the Statement furnished to him/her from year to year is
3. He/She I due to retire from Government service on
4. Verified that he/she had taken the following advance in respect of which installments of Rs. Are yet to be recovered and credited to the Fund Account. The details of the final withdrawals granted to him/her are also indicated below:-

Temporary advances

Final withdrawals

1.
2.
3.
4.

1.
2.
3.
4.



5. Certified that the following amounts were withdrawn from him/her account to finance the life Insurance policy.

- 1
- 2
- 3
- 4

..... Signature of the head of office.

PART-II

(To be submitted by the subscriber immediately after his retirement. This part is also applicable in the case of subscriber who apply for final payment for the first time after the date of superannuation, discharge, resignation etc.

In continuation of my earlier application dated for the final payment of Provident Fund balances. I request that the entire balance at my credit with interest due under the rules may be paid to me.

OR

I request that the entire amount at my credit with interest due under the rules may be paid to me/ transferred to

Signature

Name

Address

(FOR USE BY HEADS OF OFFICES)

Forwarded to the Accountant General

For necessary action/in continuation of endorsement no Dated

2. He/She has finally retire/will proceed on leave preparatory to retirement for months/has been discharged/dismissed/has been permanently transferred tohas resigned finally from Government service/has resigned from service under Government to take up appointment with

And his/her resignation has been accepted with effect from forenoon/afternoon joined service with on forenoon/afternoon.

3. The last fund deduction was made from his/her pay in this office bill no. dated for Rs. (Rupees) only cash vouchers no of Treasury, the amount of deduction being Rs. advance recovery on account of refund of advance Rs.



4. Certified that he/she was neither sanctioned and temporary advance or any final withdrawal from his/her provident fund account during the 12 months immediately proceeding the date on his/her quitting service under Government/proceeding on the leave preparatory to retirement or thereafter.

OR

Certified that the following temporary advance/final withdrawals were sanctioned to him/her and drawn from his/her provident fund account during the 12 months immediately proceeding the of his/her quitting service under Government /proceeding the date of his/her quitting service under Government /proceeding on leave preparatory to retirement or thereafter for payment of Insurance premium the purchase of a new policy.

<u>Amount</u>	<u>Date</u>	<u>Voucher</u>
1.
2.
3.

6. It is certified that no demands/following demands of Government service with prior permission of the Central Government to take up an appointment in another Department of the Central Government or under a State Government or under a body corporate owned or controlled by the State.

Signature of Head of Office
Department

